

THE GLENFIELD SURGERY PATIENT PARTICIPATION GROUP

Minutes of meeting held 6 July 2017 at the Surgery 1:35pm

Present

PPG: Mick Reeves (MRe) (Chair) Dave Zanker (DZ)

Practice: Amna Ahmed (AA) Debbie Bradley (DB)
 Nainesh Chotai (NC) Zeenat Hassam (ZH)
 Riz Ismael (RI) Shakeel Whala (SW)
 Justin Trayner (JT)

Apologies for Absence: Angela Appadoo Mina Rodgers Diane Alonzo

Action

1	<p>Minutes of the last meeting</p> <p>These were agreed and signed as a true record.</p>	
2	<p>Matters Arising from last meeting</p> <p>None.</p>	
3	<p>Practice Staff Changes</p> <p>It was reported that Dr Whala will be leaving the Practice on 14 July 2017 to take up a partnership at a Practice in Oadby. Dr Whala was thanked for his contribution to the Glenfield Practice and wished success with his new Practice. Dr Bhamra is joining the Practice on 7 August 2017 as a salaried doctor, working 8 sessions Monday through Thursday. Mary Williams, Advanced Nurse Practitioner, joined the Practice on 3 July 2017. She will see all 'urgent on the day patients' and either deal with them herself or direct them to the most appropriate clinician for treatment. Mary will be backed up by the on-call doctor. Valerie Derave is to undergo additional training to enhance her skill base so that she can operate as an Advanced Nurse Practitioner. The Practice is to look at using staff who can carry out Physiotherapy assessments and also mental health assessors.</p>	NC
4	<p>PPG Awareness Week</p> <p>During PPG Awareness Week, 19 – 24 June, the PPG set up a small display in the waiting room to raise awareness of the group and to recruit additional members. 6 patients expressed an interest in joining the PPG and 3 in joining the Reference group. All have been followed up and only one has come back to say that they are still interested. So all in all a disappointing outcome. The one patient still interested does not have online access, so Mick will assess how practical it is to keep updated with the various PPG information sent out.</p> <p>As well as seeking new recruits the PPG has used the opportunity to make male patients aged 65 and over aware of a self referral service for Abdominal Aortic Aneurysm screening. Contact details were given out to a number of patients.</p>	MRe

5	<p>Annual Survey Actions</p> <p>The feedback comments on the Annual Survey are being used as an action list to monitor progress on recommended changes. An updated list will be attached to these minutes but progress so far includes:</p> <ul style="list-style-type: none"> • A list has been prepared for the Architects, which includes additional equipment for the Practice, electronic front doors and redecoration of the surgery (anticipated that this will happen over the August bank holiday). The list is currently being costed and will then be submitted for approval and funding. The PPG have requested that a Neurothesiometer is added to the list, this equipment measures nerve sensation and would be used to check diabetic patient's feet for signs of Neuropathy. • Additional hand gels have been installed around the surgery. • Additional seating to aid patients' who have difficulty getting into and out of chairs. The PPG have identified suitable chairs, a type used in the waiting room of the Physiotherapy department at Glenfield hospital. These have been added to the list. 	NC/JT
6	<p>Matters arising from the weekly Practice meetings.</p> <p>The Practice is considering supporting a charity and the PPG were asked if they had a charity in mind. Suggestions from the Practice and the PPG are LOROS, Rainbows and a Leicester based charity which helps children abroad who need heart treatment. The Practice to arrange presentations from the charities.</p>	DB
7	<p>Any other Business</p> <p>The CQC will be inspecting the Practice on 13 July 2017. The PPG were asked if they could be represented on the day. Mick agreed to do this.</p> <p>Nainesh asked if the PPG could consider setting up a social group to do things such as organising walks or just meeting up somewhere for a chat and some company. It was felt that it would be useful for people who had lost their partner and were feeling lonely, although if it happened it would be available to all patients. The PPG will give this some consideration but it may be that they have to recruit more members before they could take it forward.</p> <p>Mick reported that he wished to do a 'facts and figures' article for the August newsletter and requested assistance from Riz to provide information. It was mentioned that there is a report available in the Practice system that would provide some of the numbers required. Debbie asked to make the report available</p>	MRe MRe RI/DB MRe
8	<p>Date of next meeting</p> <p>The next meeting will be held on Tuesday 5 September 2017 at 1pm. at the surgery.</p> <p>The meeting closed at 2:45pm</p> <p>Minutes approved:</p> <p style="text-align: center;">Chairperson Date</p>	

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