

# THE GLENFIELD SURGERY PATIENT PARTICIPATION GROUP

## Minutes of meeting held 11<sup>th</sup> October 2018 at the Surgery 1:35pm

**Present:**

**PPG:** Sylvia Beck (SB) Mick Reeves (MRe) (Chairman)  
Mina Rodgers (MRo) Dave Zanker (DZ)

**Practice:** Diane Alonzo (DA) Debbie Bradley (DB)  
Dr Chotai Riz Ismael (RI)  
Dr Jordan Dr Trayner  
Zeenat Hassam  
4 x students other GPs and practice staff

**Apologies for Absence:** Carol Lincoln Nichola Pell

**Action**

<b>1</b>	<p><b>Minutes of the last meeting</b></p> <p>The minutes of the meeting held 12<sup>th</sup> July 2018 were agreed and signed as a true record.</p>	
<b>2</b>	<p><b>Matters arising from last meeting</b></p> <p>The proposed survey form – some dispute whether this is with the Practice or the Chairman. To be resolved outside the meeting.</p>	<b>DA/ MRe</b>
<b>3</b>	<p><b>Practice staff update</b></p> <p>Dr Mulla and Valerie Derave left the practice on 31<sup>st</sup> August.</p> <p>An apprentice, Sajni Kathorian, started with us on 17<sup>th</sup> September.</p> <p>On 26<sup>th</sup> September Debbie Ngwenya, a Mental Health Facilitator joined the practice.</p>	<b>DA</b>
<b>4</b>	<p><b>PPG update</b></p> <p>A male patient asked to join the group a few weeks back and then later withdrew his request.</p> <p>Carol Lincoln has joined the group but is unable to attend this meeting.</p> <p>Pat Casserley has asked to join the group but as yet has not responded the emails. Mick to pursue to see if still interested.</p> <p>Two patients have joined the Reference Group taking the numbers to 24 members.</p>	<b>MRe</b>
<b>5</b>	<p><b>Matters arising from Practice weekly meeting</b></p> <p>None</p>	
<b>6</b>	<p><b>Building works</b></p> <p>The estimates to provide automatic doors for the surgery and building B have been prohibitive, so it is planned to make the outside front door to each building automatic. The inside door to the foyer into the surgery will be left open during surgery hours and an air</p>	

	curtain used to keep the heat in. Suggested that these may be fitted by the end of the year.	<b>DB</b>
	Replacement couches for the consulting rooms are due for delivery w/c 15 <sup>th</sup> October.	<b>DB</b>
	Some illuminated emergency signs had been installed for the practice but they proved to be unsatisfactory so they had been taken down. Dave asked what had happened to this item as it did not appear on the works list, yet it is a safety requirement.	<b>DB</b>
	The practice was asked to re-issue the building works list to the PPG so that they could see the current state of play.	<b>DB</b>
<b>7</b>	<b>HLH Charity</b>	
	The raffle for the hamper is due to be drawn in October. The amount raised will be published shortly.	
	The proposal to do a sponsored walk of the Leicestershire 3 peaks, Beacon Hill, Bardon Hill and Old John in Bradgate Park – Mick requested a point of contact at the surgery to help recruit volunteers for the walk. Riz was duly nominated . The plan would be for the walkers to raise sponsorship for the HLH charity. Dr Jordan expressed the view that he would rather give 50p to an ‘on the day event’ than ask family and friends for sponsorship.	<b>MRe/RI</b>
<b>8</b>	<b>AskmyGP</b>	
	The AskmyGP system went live on 28 <sup>th</sup> August and had to be suspended on 21 <sup>st</sup> September due to overwhelming demand. When asked to put this into context, Dr Chotai explained that significant numbers of patients were using the system to register fairly minor medical matters. Due to the GPs then contacting these patients to discuss their problem, as they need the discussion to establish that it is a minor issue, the GPs were having problems completing their booked surgery consultations.	
	So for the present AskmyGP is not being used.	
<b>9</b>	<b>Any other business</b>	
	Sylvia made the meeting aware of an article in the Groby and Field Head Spotlight. In Groby the allotment society has recently completed the installation of some raised gardening beds and access paths suitable for wheelchairs and less mobile people. Sylvia asked if we could make this known all our patients.	
	It was agreed to mention this in the next newsletter and for details to be kept at the surgery for the practice to make details available to patients.	<b>DA/MRe</b>
	Sylvia also suggested that Groby might be a good place to recruit PPG members as a significant number of our patients live there..	<b>MRe</b>
	<b>Date of next meeting</b>	
	Next meeting will be held on Tuesday 20 <sup>th</sup> November 2018 at 1:00pm	
	The meeting closed at 2:10pm.	
	<b>Minutes approved:</b>	
	<b>Chairman</b>	<b>Date</b>

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